



## Appeal/Complaint Form

### 1. Procedure

Appeals or complaints brought before the CAB<sup>1</sup> by a client are subject to the procedures by the CAB. A client may appeal the CAB's decision or complain about the CAB and provide additional information for consideration by the CAB.

When the CAB and the client cannot agree the appeal may be forwarded to the Advisory Board, where the product related member shall present the appeal for a final decision by the Advisory Board. Simple majority accepts the appeal. If there is no simple majority, then the appeal is rejected.

The CAB shall maintain all records regarding the appeal/complaint and keep the client informed of each decision in a timely manner.

### 2. Appellant/Complainant's Information

Name	
Address	
Name of Contact	
Telephone Number	
Telefax Number	
eMail address	

### 3. Opponent's Information

Name	
Address	
Name of Contact	
Telephone Number	
Telefax Number	
eMail address	

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<sup>1</sup> CAB = Conformity Assessment Body



